

# TIMELINE OF EVENTS REGARDING PVHS PROPOSED RENOVATIONS 15-16

DATE	ACTIVITY:	DESCRIPTION:	DISTRICT PARTICIPANTS:	OUTSIDE CONTACTS:
1/7/2015	Board Work Session	Policy 707 - Facilities Planning - Policy revisions were presented to the board for review.	PV School Board and Administration	
2/4/2015	Facilities Committee Mtg.	Discussion of current and future projects.	Robert Miller, Mark Benfer, BT Schwier, Henry Yeagley	
2/18/2015	Board Regular Meeting	Policy 707 - Facilities Planning - Policy revisions were approved on second and final reading.	PV School Board and Administration	Members of the Community
3/4/2015	Facilities Committee Mtg.	Discussion of current and future projects.	Robert Miller, Mark Benfer, BT Schwier, Henry Yeagley	
3/4/2015	Board Work Session	Facilities Discussion.	PV School Board and Administration	
3/18/2015	Board Regular Meeting	Facilities Discussion - Process.	PV School Board and Administration	
4/1/2015	Facilities Committee Mtg.	Discussion of current and future projects as well as a Facilities Five Year Plan review.	Robert Miller, Mark Benfer, BT Schwier, Henry Yeagley	
4/1/2015	Board Work Session	Discussion was held regarding the structure of the High School Office as well as planning for the public Future Facilities Meeting to be held on April 29, 2015.	PV School Board and Administration	
4/1/2015	Public Notice of Future Facilities Meeting	The following notice was placed on the school district website and published in the April issue of the "Valley Vine": <i>The Penns Valley Area School District is seeking community input and perspectives about how the physical design of our District buildings may or may not need to change to better deliver educational programming today and for the future. The board will use this input, along with research conducted by the Education Innovation Ad Hoc Committee (<a href="http://pennsvalley.org/district/education_innovation">pennsvalley.org/district/education_innovation</a>), and other information, as a base for future facilities planning. This special opportunity to provide input will occur on April 29, 2015 at 7:00 PM in the Penns Valley Elementary and Intermediate School Library. Please RSVP to Mrs. Stover before noon on April 27 at <a href="mailto:cstover@pennsvalley.org">cstover@pennsvalley.org</a> or call 814-422-2000 x 2540 if you wish to participate on April 29. Input can also be provided via email to <a href="mailto:future@pennsvalley.org">future@pennsvalley.org</a>.</i>	Brian Griffith	Members of the Community

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DATE	ACTIVITY:	DESCRIPTION:	DISTRICT PARTICIPANTS:	OUTSIDE CONTACTS:
4/29/2015	Future Facilities Planning Meeting	A public meeting was held to seek community input and perspective about how the physical design of our district buildings may need to change or not change to better deliver educational programming today and for the future. Twenty community members shared their thoughts at the meeting and written comments were solicited through future@pennsvalley.org.	PV School Board and Administration	<p><b>Written Comment Received From:</b> DJ &amp; Nichole Andrus, Joel Brinker, Kimberly Claar, Craig Collison, Jeff Denger, Sarah Farrant &amp; Darris DeRemer, Amanda Fetterolf, Cynthia Hull, Dennis Hull, Megan Hull, Fred &amp; Stephanie Ironside, Dean Johnson, JD Kubalak, Jeff &amp; Sheila Lieb, Karen McCaffrey, Amy Niewinski, Brian Niewinski, Tracy Noll, Betsy Quigley, Nicole Stover, Tammy Wolfe.</p>
5/6/2015	Facilities Committee Mtg.	Discussion of current and future projects.	Robert Miller, Mark Benfer, BT Schwier, Henry Yeagley	
5/6/2015	Board Work Session	Discussion was held regarding the public input received in response to the meeting held on April 29. A future facilities meeting report was shared.	PV School Board and Administration	
6/3/2015	Facilities Committee Mtg.	Discussion of current and future projects, tour of high school office complex, and final review of Facilities Five Year Plan.	Robert Miller, Mark Benfer, BT Schwier, Henry Yeagley	
6/3/2015	Board Work Session	Discussion was held regarding the structure of the High School Office as well as analysis of the High School Auditorium facilities.	PV School Board and Administration	

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DATE	ACTIVITY:	DESCRIPTION:	DISTRICT PARTICIPANTS:	OUTSIDE CONTACTS:
7/28/2015	Facilities Tours	A group from the school district toured facilities at Clearfield, Bald Eagle, Bellefonte and Mifflin County School Districts to view Auditoriums, Classrooms, Gymnasiums, and Office Locations/Layouts/Public Access.	Brian Griffith, Sherri Connell, Robert Miller, Jef Wall, Laura Tobias, Melissa Krum, Chris Houser	<b>Clearfield:</b> Rick Bunning, <b>Bald Eagle:</b> Randy Greene; <b>Bellefonte:</b> Aaron Barto; <b>Mifflin County:</b> Joseph Gagliardo
7/29/2015	Facilities Tours	A group from the school district toured facilities at Phoenixville, Upper Merion, and Big Springs School Districts to view Auditoriums, Classrooms, Gymnasiums, and Office Locations/Layouts/Public Access.	Brian Griffith, Sherri Connell, Robert Miller, Jef Wall, Melissa Krum and Chris Houser	<b>Phoenixville:</b> Ronald Miller; <b>Upper Merion:</b> Fred Remelius; <b>Big Springs:</b> Rick Gilliam.
8/5/2015	Facilities Committee Mtg.	Discussion of current and future projects including planned renovations to the Auditorium and High School Office as well as review of facilities Five Year Plan.	Robert Miller, Mark Benfer, BT Schwier, Henry Yeagley	
8/5/2015	Board Work Session	The group received a report on the facilities tours taken on July 28 and 29 and continued the discussion regarding High School Office and Auditorium planning.	PV School Board and Administration	
8/13/2015	Facilities Tour - Group 1	A group from the school district toured facilities at Bethel Park, Peters Township, and Upper St. Clair to view Auditoriums, Classrooms, Gymnasiums, and Office Locations/Layouts/Public Access.	Robert Miller, Nate Althouse, Dustin Dalton, Chris Houser, Kerri Kubalak	<b>Bethel Park:</b> Jim Modrak; <b>Peters Township:</b> Jackie Kreider; <b>Upper St. Clair:</b> Joe Wightkin
8/13/2015	Facilities Tour - Group 2	A group from the school district toured facilities at Forest Hills, Richland High School, Greater Johnstown, Conemaugh Township to view Auditoriums, Classrooms, Gymnasiums, and Office Locations/Layouts/Public Access.	Brian Griffith, Jef Wall, Laura Tobias, Jeff Hyde, Melissa Krum	<b>Forest Hills:</b> Tammy Beach; <b>Richland High School:</b> Brandon Bailey; <b>Greater Johnstown:</b> Mike Dady; <b>Conemaugh Township:</b> David Lehman.

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DATE	ACTIVITY:	DESCRIPTION:	DISTRICT PARTICIPANTS:	OUTSIDE CONTACTS:
9/1/2015	Facilities Committee "Agenda Development" Meeting	Meeting to review proposed agenda items for upcoming Facilities Committee meetings and to determine a plan of action regarding the proposed PVHS facilities renovation project.	Brian Griffith, Sherri Connell, Robert Miller, Joy Leitch	
9/2/2015	Facilities Committee Mtg.	Discussion was held regarding the status of current facilities projects as well as review of the Five Year Plan and proposed "High School Classrooms, Offices, Auditorium, Gymnasium Planning for 2015-16."	Robert Miller, Mark Benfer, BT Schwier, Henry Yeagley	
9/2/2015	Board Work Session	Facilities Discussion centered on High School Auditorium Planning and the High School Stage Inspection Report.	PV School Board and Administration	
9/16/2015	Board Regular Meeting	Motion to authorize the administration to advertise a request for proposal and subsequently recommend professional services (architect, engineers) to the board for facilities renovations/upgrades set to begin at the high school within the next twelve months.	PV School Board and Administration	
9/29/2015	Tour of Innovative Classroom Space	Representatives from the administrative office took a tour of Innovative Classroom Space at Penn State University and consulted with representatives of OPP.	Brian Griffith and Robert Miller	<b>PSU OPP Panel:</b> Lisa Berkey, Director of Design and Construction; Jessica Dubler, Asst. Project Mgr.; Lori McCracken, Mgr. of Operations; Michael L. Weaver, Facilities Coordinator of General Purpose Classrooms; Thomas PI Kase, Architect, Space Planning and Management.

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DATE	ACTIVITY:	DESCRIPTION:	DISTRICT PARTICIPANTS:	OUTSIDE CONTACTS:
9/29/2015	Proposed PVHS Renovations Organizational Planning Mtg.	A meeting was held to begin identifying/refining the key areas to be included in the proposed PVHS renovation project. The initial areas identified were: Auditorium, Cafeteria, Classrooms, Active Learning Centers, Gymnasium (current), Gymnasium (new construction), Library, and Main Office/Guidance/Nurse's Suites. Data sheets were created to gather input on these initial areas using the Five Year Maintenance Plan and input from key individuals connected to the sites to develop a list of strengths and weaknesses that should be considered when moving forward with any proposed projects.	Brian Griffith, Robert Miller, Joy Leitch	
10/5/2015	Proposed PVHS Renovations Data Gathering Mtg.	A meeting was held in the high school counseling office and key individuals connected to the initial sites identified to be consider for the renovation project were solicited to provide their input and suggestions with regard to the items to be taken into consideration when formulating the renovations plan. The athletic director also solicited comment from all active coaches. Photos were taken to provide visual evidence of the physical condition of each of the key areas.	Present: Robert Miller, Joy Leitch, Dustin Dalton, Laura Tobias, Nate Althouse, Keith Ripka, Sarah Farrant, Karen Myers, Polly Nicosia. Written Comments: Nate Althouse, Joel Brinker, Jeff Smucker, Martin Tobias, Kendyl Paolini.	
10/6-7/2015	PVHS Proposed Facilities Renovation and/or Upgrades Document	A document was created using all of the information gathered to date. This document included seven identified areas and highlighted the strengths of the current facility, needs/concerns to be addressed, and suggested action/solutions with supporting visual evidence.	Robert Miller and Joy Leitch	

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10/7/2015	Facilities Committee Mtg.	Discussion was held regarding the status of current facilities projects as well as review of Five Year Plan and proposed renovations to High School Classrooms, Offices, Auditorium, Gymnasium planned for 2015-16.	Robert Miller, Mark Benfer, BT Schwier, Henry Yeagley	
10/7/2015	Board Work Session	Robert Miller shared the "PVHS Proposed Facilities Renovation and/or Upgrades" document with members of the administration and school board.	PV School Board and Administration	
10/8/2015	PVHS Proposed Facilities Renovation and/or Upgrades Document	The document, "Proposed Penns Valley High School Renovations," was posted on the school district website <a href="http://www.pennsvalley.org">www.pennsvalley.org</a> >District >Facilities >Future Facilities Planning Meeting. Dr. Griffith directed Robert Miller and Joy Leitch to create a Request for Proposals (RFP) to solicit architectural services related to the proposed renovations/new construction.	Brian Griffith, Robert Miller, Joy Leitch	
10/19/2015	Tour of Innovative Classroom Space in Chambers Bldg. @ Penn State University	A group from the school district toured the Library and Learning Center areas of Chambers Building on the Penn State Campus.	Brian Griffith, Robert Miller, Jeff Smucker, Dustin Dalton, Tricia Miller and Robert Welch.	
10/26/2015	Advertisements for RFP for PVHS Renovations	The following Legal Advertisements was emailed to the Centre Daily Times, Altoona Mirror and Patriot-News for publication on three consecutive Tuesdays: October 27, November 3, and November 10, 2015. <i>The Penns Valley Area School District is requesting proposals to provide architectural services for renovations and/or new construction to the Penns Valley High School. Complete RFP documents are available on the Penns Valley Area School District website <a href="http://www.pennsvalley.org">www.pennsvalley.org</a>, "District&gt;Bid Solicitation". All proposals must be delivered to Robert K. Miller, Director of Physical Plant, 4528 Penns Valley Road, Spring Mills, PA 16875, before 2:00 p.m. on Tuesday, November 17, 2015.</i>	Joy Leitch	

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DATE	ACTIVITY:	DESCRIPTION:	DISTRICT PARTICIPANTS:	OUTSIDE CONTACTS:
10/27/2015	RFP for PVHS Renovations	The RFP for PVHS Renovations was posted on the district website along with Exhibit A (Proposed Penns Valley High School Renovations.)	Joy Leitch	
10/28/2015	RFP for PVHS Renovations	Copies of the RFP for PVHS Renovations were shared with potential architectural firms who attended the PASBO Conference.	Robert Miller	
11/4/2015	Notice of Architectural Firm Interviews scheduled for Friday, November 20, 2015.	Brian Griffith emailed all members of the school board to notify them that initial interviews for architectural firms were planned for Friday, November 20. Members of the Facilities Committee were invited to participate in those interviews.	Brian Griffith and Members of the School Board	
11/4/2015	Facilities Committee Mtg.	Status of the RFP for PVHS Renovations was shared and discussed.	Robert Miller, Mark Benfer, BT Schwier, Henry Yeagley	
11/4/2015	Board Work Session	Facility Project Prioritization Activity	PV School Board and Administration	

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DATE	ACTIVITY:	DESCRIPTION:	DISTRICT PARTICIPANTS:	OUTSIDE CONTACTS:
11/17/2015	Deadline for Receipt of RFP Proposals and Tabulation.	Architectural Proposals for the PVHS Renovations 15-16 were due by 2:00 p.m. on Tuesday, November 17, 2015. Proposals from (22) twenty-two architectural firms were opened and tabulated .	Robert Miller, Jef Wall, Joy Leitch	<p><b>Proposals Received from:</b> Buchart Horn, Breslin Ridyard Fadero, Crabtree, Rohrbaugh &amp; Associates, Eckles Architecture, E.I. Associates, Foreman Group, Fuller Architects, Gilbert Architects, Inc., Hayes Large, HHSDR Architects, Highland Associates, Hoffman Leakey Architects. Hunt Engineers, Kautter &amp; Kelly, KCBA, Marotta/Main Architects, McKissick Associates, Quad3 Group, SchraderGroup Architecture, Stantec, The Architectural Studio, WMF</p>



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DATE	ACTIVITY:	DESCRIPTION:	DISTRICT PARTICIPANTS:	OUTSIDE CONTACTS:
11/20/2015	Architect Interviews - Round 1	Nine firms were selected for first round interviews. The interviews were two phase with the first 20 minutes allotted for a presentation by the firm followed by 25-30 minutes for questions. The interviews began at 7:00 a.m. and ended at 5:00 p.m. and were rotated between the administrative and special education conference rooms.	Interview Team: Brian Griffith, Robert Miller, Jef Wall, Laura Tobias, Chris Houser, Henry Yeagley.	<b>Firms Interviewed:</b> Fuller Architects, McKissick Associates, Crabtree, Rohrbaugh & Associates., Stantec Architecture and Engineering LLC, HHS DR Architects, Foreman Architects Engineers Inc., KCBA, Breslin Ridyard Fadero, Weber Murphy Fox (WMF)
12/1/2015	District Facilities Tour	Three firms were selected to return for a tour of PVHS facilities in preparation for second round interviews.	Robert Miller	<b>Firms Invited for Tours:</b> McKissick Associates, Weber Murphy Fox, KCBA
12/8/2015	Architect Interviews - Round 2	Three firms returned for second round interviews. These interviews focused on the process each firm would use and other initial ideas in addition to how they would involve the community, staff and other constituencies.	Interview Team: Brian Griffith, Robert Miller, Jef Wall, Laura Tobias, Chris Houser, Henry Yeagley.	<b>Firms Interviewed:</b> McKissick Associates, Weber Murphy Fox, KCBA
12/9/2015	Determination of Firm to be further investigated.	McKissick Associates Architects was determined to be the firm that the interview team would move forward with the process at this time. The administration made plans for a background search, site visits and determination of final fee structures. The other two firms were notified of the decision and notified that this did not preclude them from being considered for this phase or future phases of service.	Brian Griffith	McKissick Associates

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DATE	ACTIVITY:	DESCRIPTION:	DISTRICT PARTICIPANTS:	OUTSIDE CONTACTS:
12/11/2015	Visit to McKissick Associates Renovation Projects	A group from the school district toured the Williamsport Area SHS in the morning and met with administrators involved in their building renovation project. The group then toured the Mifflin County JHS in the afternoon and met with administrators involved with the renovation project	Brian Griffith, Robert Miller, Dustin Dalton, Melissa Krum, Henry Yeagley.	<b>Williamsport:</b> Jeffrey L. Richards, Business Administrator; Jeff Robbins, Principal; Bryan McCaffrey, Lead Maintenance. <b>Mifflin County:</b> Mark Conner, Principal
12/22/2015	Determination was made that the second firm would also be investigated.	Following the visits to McKissick Associates Renovation Projects in Williamsport and Mifflin County, it was determined that similar visits and tours would be scheduled with an additional firm before a final decision would be made to recommend an architect to the school board for approval.	Brian Griffith	McKissick Associates, KCBA
1/4/2016	Visit to KCBA Renovation Projects and New Constructions	A group from the school district toured the Northampton Area Middle School and met with administrators involved with construction project.	Brian Griffith, Robert Miller, Dustin Dalton, Laura Tobias, Henry Yeagley.	<b>Northampton:</b> Joe Kovalchick, Superintendent; Robert Yanders, Director of Operations; Patrice Turner, Principal.

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1/5/2016	Visit to KCBA Renovation Projects	A group from the school district toured Central Bucks High School East and Holicong Middle School in Doylestown in the morning and toured the Downingtown Area SD STEM Academy in the afternoon.	Brian Griffith, Robert Miller, Dustin Dalton, Laura Tobias, Henry Yeagley.	<b>Doylestown:</b> Abram Lucabaugh, Principal; Scott Kennedy, Director of Physical Plant; and in-house architectural engineers. <b>Downingtown:</b> Joe Fraim, Supervisor of Capital Projects; Susan Boardman, Internships & Partnership Leader.
1/6/2016	Board Work Session	KCBA Architects presented their proposal to provide architectural services for the PVHS Renovation Project 2015-16.	PV School Board and Administration	<b>Representatives from KCBA: (names)</b>
1/20/2016	Board Regular Meeting	School Board authorized the administration to contract with KCBA Architects to complete master planning for the Penns Valley High School at a cost of \$1,500.	PV School Board and Administration	
1/26/2016	PVHS Proposed Renovations Update Meeting	A meeting was held to discuss the process moving forward with the proposed renovations. The group identified the steps that need to be taken, who will be responsible for key components, and a skeleton timeline for accomplishing the roll out to the faculty and community.	Brian Griffith, Jef Wall, Dustin Dalton, Nate Althouse, Bob Miller, Joy Leitch	
1/26/2016	PVHS Faculty Meeting	Information was shared at the monthly high school faculty meeting regarding the process for seeking input about the proposed facility renovations.	Brian Griffith, Dustin Dalton, Laura Tobias, PVHS Faculty	
1/27/2016	KCBA Update	KCBA provided a contract signature page along with a proposed facilities survey and educational survey.		<b>KCBA-Mike Kelly</b>

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DATE	ACTIVITY:	DESCRIPTION:	DISTRICT PARTICIPANTS:	OUTSIDE CONTACTS:
1/28/2016	Information Sharing Meeting with the Gazette.	Dr. Griffith met with a representative from the Gazette to share information regarding the master planning for the proposed renovations. An article will appear in an upcoming	Brian Griffith	Sam Stitzer
1/29/2016	KCBA Kick Off Meeting	Draft of PVHS Master Planning Purpose Statement Meeting was shared with representatives from KCBA and a "Go To Meeting" was scheduled for Tuesday, February 2, 2016, to begin the collaboration process.	Brian Griffith, Robert Miller, Joy Leitch, Cheaney Stover	<b>KCBA</b> -Mike Kelly
1/29/2016	Master Planning Process	Dr. Griffith shared the TIMELINE PVHS Renovations 15-16 as well as the draft of the PVHS Master Planning Purpose Statement with the school board via email.	PV School Board, Brian Griffith, Robert Miller, Jef Wall, Nate Althouse, Dustin Dalton, Cheaney Stover, Joy Leitch, Scott Etter	
2/2/2016	KCBA Go-To-Meeting	The group met to determine project goal prioritization, district motivation, schedules and community engagement as well as to discuss assignments for district feedback.	Brian Griffith, Jef Wall, Dustin Dalton, Nate Althouse, Bob Miller, Joy Leitch	<b>KCBA</b> -Mike Kelly
2/8/2016	KCBA/Barton Associates Go-To-Meeting	The group met to review the previous Barton study on the MEP issues in the high school.	Brian Griffith, Jef Wall, Dustin Dalton, Nate Althouse, Bob Miller.	<b>KCBA</b> -Mike Kelly, <b>Barton Assoc.</b> -Roger Thies, Adam Warriner, Richard Kovol
2/11/2016	Pastor's Breakfast	Information was shared at the pastor's breakfast regarding the process for seeking input about the proposed facility renovations.	Brian Griffith, Jef Wall, Dustin Dalton, Laura Tobias, Nate Althouse, Bob Miller.	<b>Clergy:</b> Ken Codner, Mike Covalt, Adam Jepson, Chris Korn, Jeff Mugridge, Darren Narbor
2/12/2016	Barton Associates Tour	Representatives from Barton Associates visited the high school to confirm and update their previous report.	Bob Miller	<b>Barton Assoc.</b> -Adam Warriner, Richard Kovol

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2/15/2016	Custodial/Maintenance Staff	Information was shared with members of the custodial and maintenance staff regarding the process for seeking input about the proposed facility renovations.	Brian Griffith, Bob Miller	<b>Custodial &amp; Maintenance Staff:</b> Kevin Rishel, Tina Lamey, Scott Barber, Bobby Styers, Adrian Brindel, Jon Bowersox, Harold Bowersox
2/17/2016	Board Regular Meeting	The school board 1) approved the Penns Valley High School Master Planning Purpose Statement and Priority Goals and 2) approved the meeting schedule to seek input on the Penns Valley High School Master Plan as well as to authorize the administration to use appropriate means to publicize events. The board's goal is to prepared to vote on the Facilities Master Planning Timeline on May 18, 2016.	PV School Board and Administration	
2/18/2016	KCBA PVHS Walk-Through	The KCBA team visited to discuss project goals and walk through the facility to get another look at key areas, take photographs, and share ideas they are formulating to address concerns in each of the identified areas.	Brian Griffith, Bob Miller, Dustin Dalton, Joy Leitch	Mike Kelly, KCBA; Adam Warriner, Barton Assoc.; Rod Stahl, Stahl Sheaffer Engineering
2/18/2016	WTAJ TV-10	TV-10 visited Penns Valley and did a news story on the proposed renovations to the high school and shared that the district will be seeking community input on priorities for the project over the next couple of months.	Brian Griffith, Dustin Dalton	Aaron Thomas, WTAJ TV 10
2/25/2016	Question Refinement Input Meeting	A group met to discuss the process for the master planning community meetings and to refine the questions to be asked as quantitative and qualitative feedback to those meetings.	Brian Griffith, Bob Miller, Nate Althouse, Jef Wall, Joy Leitch, Sherri Connell	
3/1/2016	Valley Vine	Article published in March Valley Vine to invite community members to attend the three open houses scheduled for March 15, March 29 and April 14, 216.	Brian Griffith, Nate Althouse	

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3/1/2016	Master Planning Flyer Refinement Input Meeting	A group met to review and refine both the flyer created as a handout for all community meetings and the District Resident Input Survey.	Brian Griffith, Laura Tobias, Kurt Nyquist, Jeff Smucker, Danielle Yoder, Holly Sawyer, Nate Althouse and Bob Miller.	
3/14/2016	Master Planning Open House Organizational Meeting	The group met to finalize plans for the first Master Planning Open House on Tuesday, March 15, to determine auditorium set up, format for the meeting, and coverage for the identified areas.	Brian Griffith, Dustin Dalton, Laura Tobias, Holly Sawyer, Danielle Yoder, Sherri Connell, Joy Leitch, Jeff Smucker	